

## Collaroy Cromer Strikers FC Self Registration Guide

The following is a step-by-step guide to help you register online with our club:

**IMPORTANT: If you wish to use your NSW Active Kids Voucher you MUST obtain your voucher number before starting to register.**

### 1. Login:

- a) Go to the MyFootballClub website: [www.myfootballclub.com.au](http://www.myfootballclub.com.au) (now called PlayFootball)
- b) Click on "Register Now"
- c) Select "Player Registration" There are 3 choices.
  - I. *I know my FFA number and I am ready to proceed to a login screen to retrieve my password and complete my registration. Use this choice if you know your FFA number. If you know your password you won't need to retrieve it.*
  - II. *I have been registered as a player/referee/coach/volunteer before but need to find my FFA number prior to completing my registration. This will direct you to a page where you input name and date of birth to locate your FFA number. If you have played with Strikers before and still unable to locate your FFA number or your password e-mail us at [register@ccstrikers.com.au](mailto:register@ccstrikers.com.au) and we will provide it for you.*
  - III. *I have never been registered before and would like to create an FFA account to commence the registration. After creating your new account, MyFootballClub will e-mail you your password. Keep a record of your FFA number and Password and log back in to complete your registration*
- d) Follow 1 of the 3 above options. Either proceed directly to the login page. Find your existing FFA number or to reset your password. *Note that a password reset will require you use the same email address as last registered in My Football Club.*
- e) Login using your FFA number and password:
  - **FFA Number:**
  - **Password:***(HINT: Keep a record of both your FFA number and password as you will need them next year)*

### 2. Start Registration

- a) Once logged in, select "Make a Registration" or "Register Now"
- b) Check your contact details and update if necessary.  
*NB: U/12's and above must have a recent ID photo. Either upload it yourself or e-mail it to [register@ccstrikers.com.au](mailto:register@ccstrikers.com.au) No ID photo is required for U/6 to U/11's*
- c) On the next screen, enter the club name (Collaroy Cromer Strikers)  
*NB: Start typing slowly C-O-L-L-A-R-O-Y and the system will pre-empt our club name for you.*
- d) Select the Registration role as: "Player"  
*NB: If this is the first time you have registered to play football in Australia you will need to confirm whether you played in another country*
- e) Select the correct Registration Package that applies for your registration.
- f) Click the "Add" button.
- g) Click the Next button at the bottom of the screen.
- h) Read and acknowledge the Terms and Conditions then click Next.

- i) Click on “Pay Now” to pay online with a credit card (VISA or MasterCard)  
*If you wish to use your Active Kids Voucher insert the voucher number here.*  
*Note: Payment must be made before a registration can be accepted.*
- j) Answer the questions on the final page and click the “Save All Answers” button.

Your registration has now been submitted. Make sure you have paid your fees and completed any necessary ID checks. *See information on the Strikers Web Site if you need to provide Proof of Age and/or complete a MWFA “Application to Register” form.*

### **3. Where do I go if I need help with my registration?**

If you have any trouble with your registration you can use the following resources to help you.

- Visit the FAQ’s page on the MyFootballClub website.
- View the Player Registration guides and videos which are on the Resources page of the MyFootballClub website.
- Call FFA Support Centre (02) 8020 4199 if you are having problems with your password to login.